### **CRITICAL ADDENDUM**

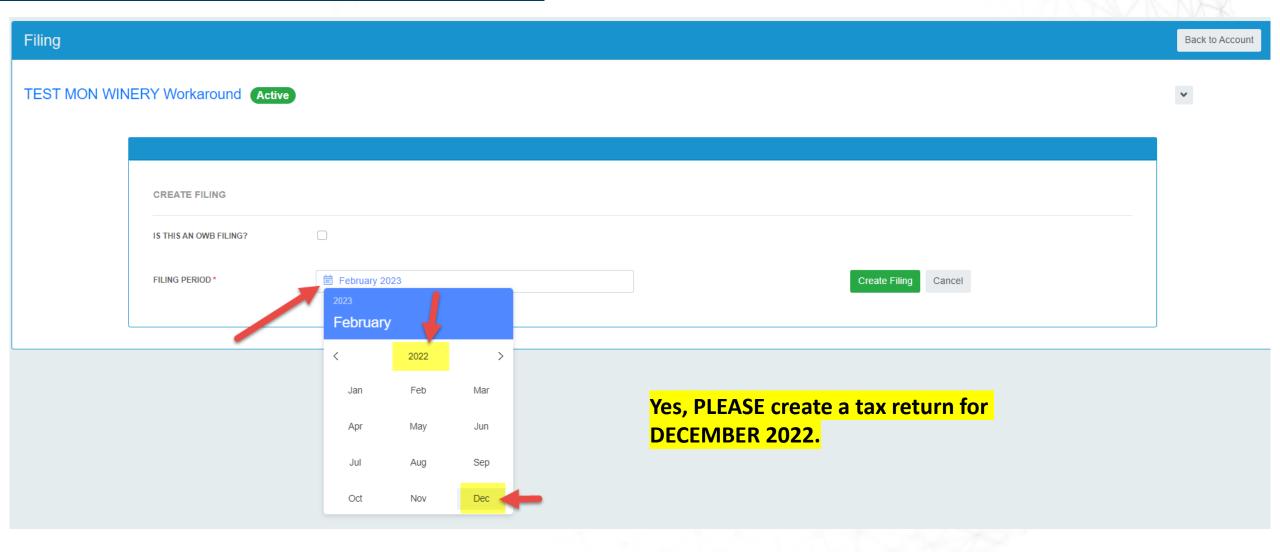
- 1. During training sessions, an issue was uncovered regarding the Beginning Inventory entry in the OPTO System
- 2. PLEASE READ AND USE THESE STEPS!!
- This <u>MUST</u> be done in order to file your first return period with data: JAN 2023.

#### YOU CANNOT BALANCE YOUR JANUARY 2023 RETURN IF YOU DO NOT DO THIS FIRST!

# Create a DECEMBER 2022 Web Return from Login

SICPA OLCC Online Privilege Tax Solution	E Accounts -		💄 Me Me 🍤 FAQ Logout G
Accounts	Create Account Manage Accounts 2		
Q     Type to search     Active ▼       WINERY TRAINING - DO NOT MODIFY ME     ▲	WINERY TRAINING - DO NOT M Train Me (555) 555-1212 Training@Training.com	ODIFY ME ACCOUNT NUMBER AC730100	Active
WE ARE GOING TO CREATE A DECEMBER 2022 TAX RETURN! (THIS IS NOT A TYPO, CREATE A WEB	Profile     Address     Filers     Contacts       FILING S	License 3 Forms  Billing  Manage Filings EDI Uploads Destruction Claim Export Claim Last Modified: 02/11/2023	6       Add Filing ▼         6       WINERY (PR) : PT1080000 : MonthlyPR         WINERY (WH) : PT1080020 : MonthlyWH         WINERY (PR) : PT1080010 : ANNUAL         WINERY (WH) : PT1080030 : ANNUAL
RETURN FOR DECEMBER 2022!)	WINERY.WH.MON - PT1080020 JAN 2022 - Original (1)	Last Modified: 02/06/2023 2 Records Found	Complete F Actions -
1 Record Found © 2021   SICPA US   CONFIDENTIAL			

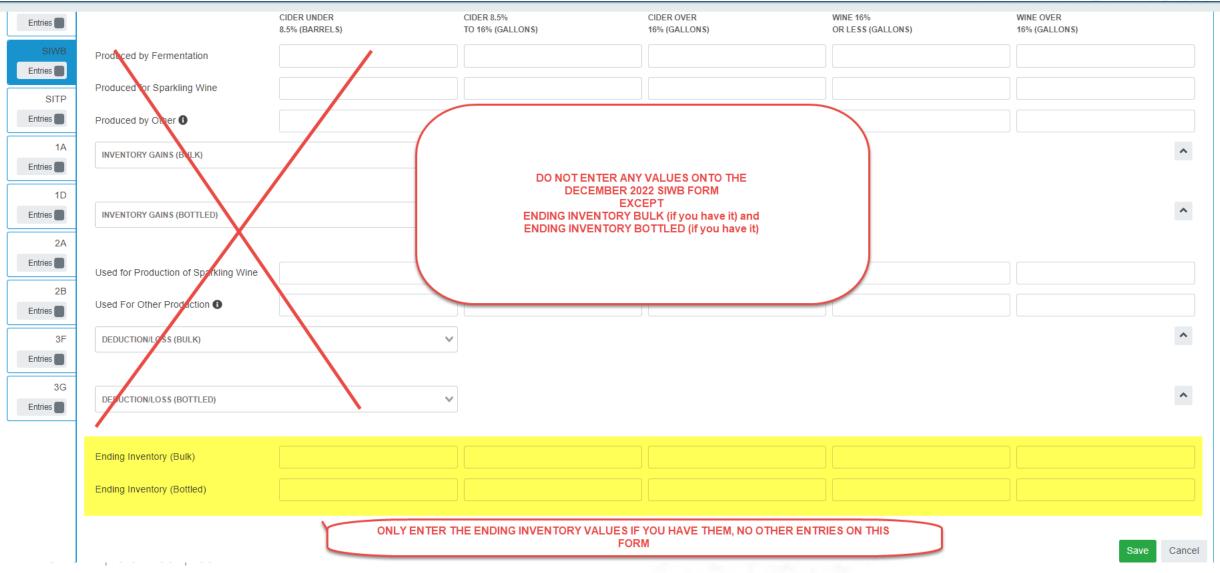
### SELECT DECEMBER 2022



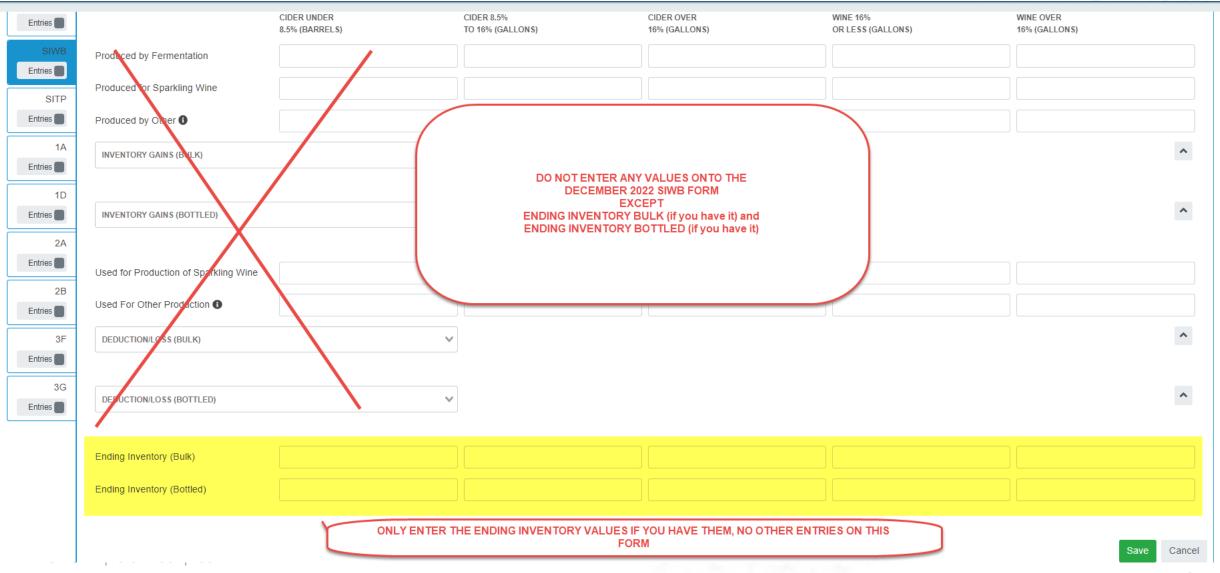
# INSIDE DECEMBER 2022 RETURN - BI

Show Count	ADD SCHEDULE BI - BEGINNING INVENTORY								
BI Entries		CIDER UNDER 8.5% (BARRELS)	CIDER 8.5% TO 16% (GALLONS)	CIDER OVER 16% (GALLONS)	WINE 16% OR LESS (GALLONS)	WINE OVER 16% (GALLONS)			
SIWB Entries	Beginning Inventory Wine in Bond - Bottled	0.00000	0.00000	0.00000	0.00000	0.00000			
SITP Entries	Beginning Inventory Wine in Bond - Bulk	0.00000	0.00000	0.00000	0.00000	0.00000			
1A Entries	Beginning Inventory Taxpaid	0.00000	0.00000	0.00000	0.00000	0.00000			
1D Entries	WE ARE ASKING THAT FOR THIS MONTH ONLY YOU PUT YOUR DECEMBER 2022 ENDING INVENTORY VALUES								
2A Entries				·					

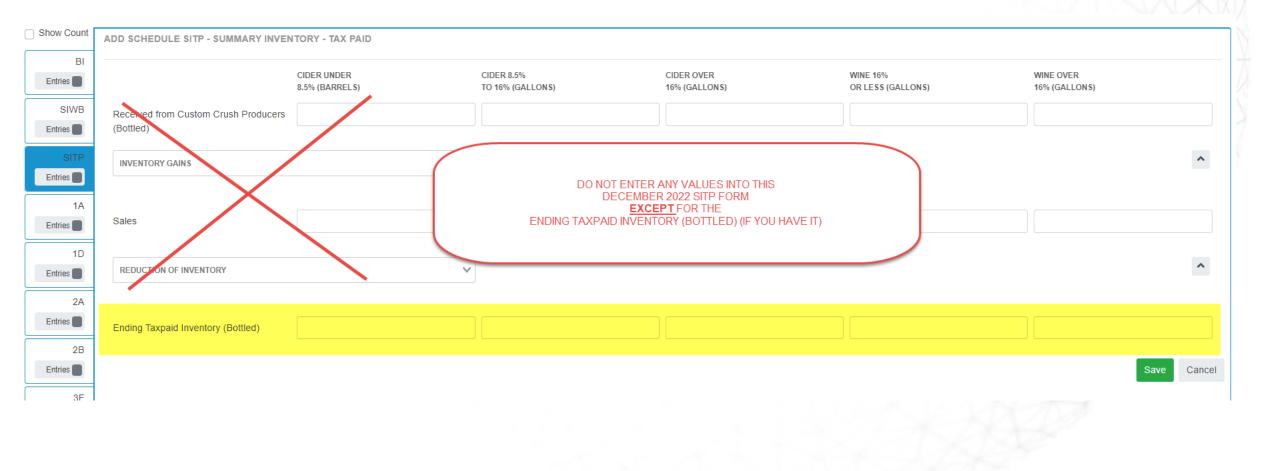
# INSIDE DECEMBER 2022 RETURN - SIWB



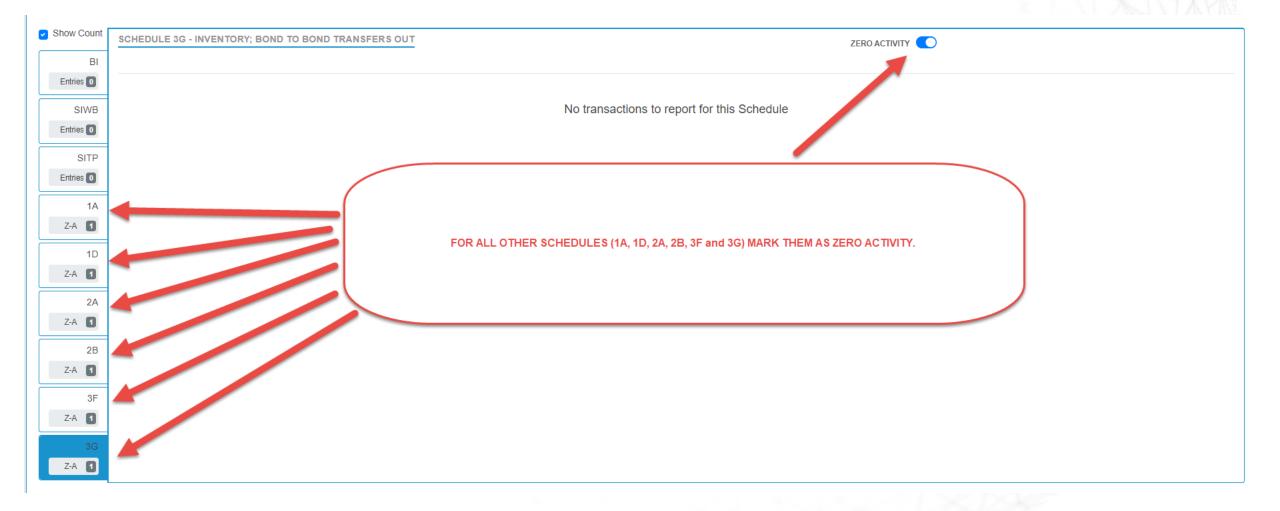
# INSIDE DECEMBER 2022 RETURN - SIWB



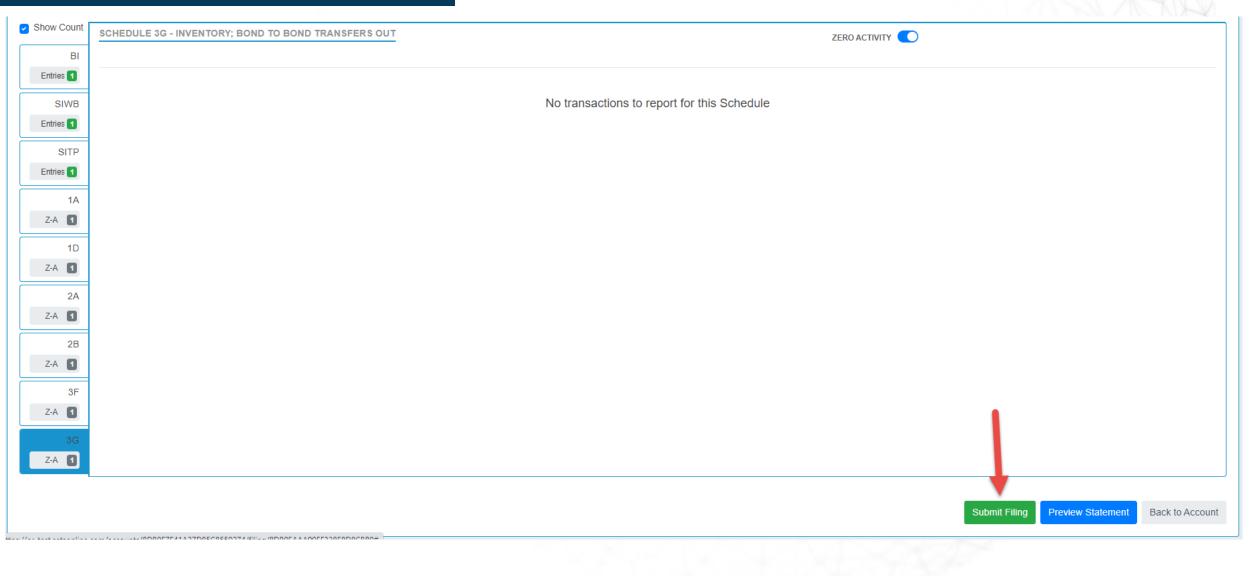
#### INSIDE DECEMBER 2022 RETURN – SITP



# DECEMBER 2022 RETURN – OTHER SCHEDULES



# SUBMIT THE RETURN



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After you have completed and submitted this DECEMBER 2022 return using the information in this document, you should see your BEGINNING INVENTORY in the JANUARY 2023 <u>statement</u> showing the values entered in the Ending Inventory for DECEMBER 2022.

#### YOU CANNOT BALANCE YOUR JANUARY 2023 RETURN IF YOU DO NOT DO THIS FIRST!

Thank you for your understanding.