

# CRITICAL ADDENDUM

1. During training sessions, an issue was uncovered regarding the Beginning Inventory entry in the OPTO System
2. **PLEASE READ AND USE THESE STEPS!!**
3. This **MUST** be done in order to file your first return period with data: JAN 2023.

**YOU CANNOT BALANCE YOUR JANUARY 2023 RETURN IF YOU DO NOT DO THIS FIRST!**

# Create a DECEMBER 2022 Web Return from Login

**SICPA** OLCC Online Privilege Tax Solution

Home Accounts <sup>1</sup>

Create Account Manage Accounts <sup>2</sup>

Accounts

WINERY TRAINING - DO NOT MODIFY ME Active

Train Me ACCOUNT NUMBER AC730100  
(555) 555-1212  
Training@Training.com

Profile Address Filers Contacts License <sup>3</sup> Forms <sup>4</sup> Billing <sup>5</sup>

**FILINGS**

PT1080020

WINERY.WH.MON - PT1080020 FEB 2022 - Original (1) Last Modified: 02/11/2023

WINERY.WH.MON - PT1080020 JAN 2022 - Original (1) Last Modified: 02/06/2023

2 Records Found

1 Record Found

**WE ARE GOING TO CREATE A DECEMBER 2022 TAX RETURN! (THIS IS NOT A TYPO, CREATE A WEB RETURN FOR DECEMBER 2022!)**

WINERY (PR) : PT1080000 : MonthlyPR  
WINERY (WH) : PT1080020 : MonthlyWH  
WINERY (PR) : PT1080010 : ANNUAL  
WINERY (WH) : PT1080030 : ANNUAL

Complete Actions

# SELECT DECEMBER 2022

Filing

[Back to Account](#)

TEST MON WINERY Workaround Active



## CREATE FILING

IS THIS AN OWB FILING? ☐

FILING PERIOD \*

February 2023

Create Filing

Cancel

2023

February

< 2022 >

Jan	Feb	Mar
Apr	May	Jun
Jul	Aug	Sep
Oct	Nov	Dec

**Yes, PLEASE create a tax return for DECEMBER 2022.**

# INSIDE DECEMBER 2022 RETURN

Filing

Back to Account

TEST MON WINERY Workaround Active

DEC 2022 - Original (1)

☒ Show Count

SCHEDULE BI - BEGINNING BULK TAXPAID INVENTORY

+ Add Schedule Detail

BI

Entries 0

SITP

Entries 0

1A

Entries 0

2B

Entries 0

FOR THIS RETURN ONLY!  
Place your Ending DEC 2022 Inventory  
values in both BI and SITP forms

WE ARE GOING TO MARK  
THESE AS ZERO ACTIVITY

No transactions found

Submit Filing

Preview Statement

Back to Account

# INSIDE DECEMBER 2022 RETURN - BI

Filing

Back to Account

TEST MON WINERY Workaround Active

DEC 2022 - Original (1)

☒ Show Count

BI

Entries 0

SITP

Entries 0

1A

Entries 0

2B

Entries 0

ADD SCHEDULE BI - BEGINNING BULK TAXPAID INVENTORY

PRODUCT	REPORTABLE VOLUME
Cider under 8.5% (Barrels) *	<input type="text"/>
Cider 8.5% to 16% (Gallons) *	<input type="text"/>
Cider over 16% (Gallons) *	<input type="text"/>
Wine 16% or less (Gallons) *	<input type="text"/>
Wine over 16% (Gallons) *	<input type="text"/>

FOR THIS DECEMBER 2022 TAX RETURN ONLY, PLEASE ENTER THE SAME NUMBERS THAT YOU PUT FOR YOUR DECEMBER 2022 ENDING INVENTORY INTO THE BEGINNING INVENTORY FIELDS! THIS IS THE ONLY WAY THAT THIS RETURN CAN BALANCE!

THIS IS A ONE TIME ENTRY!  
ONLY FOR THIS DECEMBER 2022 RETURN!

Save

Cancel

Submit Filing

Preview Statement

Back to Account

# INSIDE DECEMBER 2022 RETURN - SITP

Filing

[Back to Account](#)

TEST MON WINERY Workaround **Active**

DEC 2022 - Original (1) ▾



☒ Show Count

BI

Entries 0

SITP

Entries 0

1A

Entries 0

2B

Entries 0

## ADD SCHEDULE SITP - SUMMARY INVENTORY - TAX PAID

	CIDER UNDER 8.5% (BARRELS)	CIDER 8.5% TO 16% (GALLONS)	CIDER OVER 16% (GALLONS)	WINE 16% OR LESS (GALLONS)	WINE OVER 16% (GALLONS)
Received from Custom Crush Producers (Bottled)					
INVENTORY GAINS	<div>DO NOT ENTER ANY VALUES IN THESE FIELDS IN THE DECEMBER 2022 TAX RETURN ONLY!!</div>				
Sales					
REDUCTION OF INVENTORY					
Ending Taxpaid Inventory					

ENTER YOUR PHYSICAL ENDING TAXPAID INVENTORY INTO THESE FIELDS. THESE ARE THE ONLY FIELDS ON THIS SCHEDULE THAT WILL HAVE VALUES FOR THIS DECEMBER 2022 TAX RETURN.

Save

Cancel

# INSIDE DECEMBER 2022 RETURN – 1A and 2B

☒ Show Count

**SCHEDULE 1A - IMPORTS**

ZERO ACTIVITY ☒

BI  
Entries 0

SITP  
Entries 0

**1A**  
Z-A 1

2B  
Entries 0

No transactions to report for this Schedule

FOR 1A AND 2B SCHEDULES, MARK THEM AS ZERO ACTIVITY

☒ Show Count

**SCHEDULE 2B - MILITARY SALES AND MISCELLANEOUS**

ZERO ACTIVITY ☒

BI  
Entries 0

SITP  
Entries 0

1A  
Z-A 1

**2B**  
Z-A 1


No transactions to report for this Schedule

# SUBMIT THE RETURN

Filing

Back to Account

TEST MON WINERY Workaround Active

DEC 2022 - Original (1) 

☒ Show Count


BI  
Entries **0**

SITP  
Entries **0**


1A  
Z-A **1**

**2B**  
Z-A **1**

SCHEDULE 2B - MILITARY SALES AND MISCELLANEOUS

ZERO ACTIVITY 

No transactions to report for this Schedule



Submit Filing

Preview Statement

Back to Account



# CRITICAL ADDENDUM

After you have completed and submitted this DECEMBER 2022 return using the information in this document, you should see your BEGINNING INVENTORY in the JANUARY 2023 statement showing the values entered in the Ending Inventory for DECEMBER 2022.

**YOU CANNOT BALANCE YOUR JANUARY 2023 RETURN IF YOU DO NOT DO THIS FIRST!**

**Thank you for your understanding.**